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CASCADE MEDICAL
PARTNERS IN YOUR HEALTH

Minutes of the Board of Commissioners' Meeting
Chelan County Public Hospital District No. 1
Arleen Blackburn Conference Room & Video Conference Connection
February 15, 2023

Present: Bruce Williams, Vice President Mall Boyd, Secretary; Gustavo Montoya, Commissioner; Diane Blake, Chief Executive Officer; Marianne Vincent, Chief Financial Officer; Melissa Grimm, Chief Human Resources Officer; Chad Schmitt, Chief Virtual Fractional Officer; Clint Strand, Director of Public Relations; Megan Baker, Executive Assistant **Via Zoom**: Tom Baranouskas, President **Excused:** Jessica Kendall, Commissioner; Pat Songer, Chief Operating Officer

Guests: Natasha Piestrup, Director of Nursing; Molly Bloss, Director of Informatics; Dr. Karl Kranz, Upper Valley Mend Free Clinic; Shari Campbell, Cascade Medical Foundation **Via Zoom:** Mary Morse, PSR.

Topics	Actions/Discussions
Call to Order	• President Tom Baranouskas called the meeting to order at 5:34 pm. He then led the pledge of allegiance.
Consent Agenda	• Tom moved to approve consent the agenda. • Gustavo seconded the motion and the commissioners unanimously agreed.
Community Input	• None
Introduction: Dr. Lauren Kendall	• Dr. Kendall introduced herself and shared her education, background, and medical interests.
CM Values	• Diane Blake provided the CM Values report. • Our values are more than words on paper, they create a culture that frames our daily work. Diane shared three patient stories that encompassed our shared values in action. The theme of the patient stories included excellent patient care at all touchpoints. • CM recently hosted hospitalist candidates on site. One candidate expressed a deep recognition of the subacute care provided to patients by the rehab team.

Foundation Report	• Shari Campbell provided the Foundation Report.
	• CM Foundation is working to fund a cardiac rehabilitation program.
	• Upcoming ways to support the foundation include:
	  ○ 5K Run or Walk: May 14th
	  ○ Benevolent Night: June 6th at Munchen House
	  ○ Golf Tournament: June 19th
	  ○ Jive Time: September 16th at Snowy Owl Theater
	• The Foundation invited the community to boost social media posts online to help support efforts by their newly created marketing committee.

Public Relations Report	• Clint Strand provided the Public Relations Report. • Leavenworth hosted a Community Engagement Night on Tuesday, January 31st from 5-8pm at the Leavenworth Festhalle. Gustavo

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	Montoya, Clint, Diane, and Jade Wolfe represented various elements of Cascade Medical. The event was a great opportunity to showcase CM, and we look forward to attending the next Community Engagement Night on May 2, 2023. • Clint is refreshing the Cascade Medical website. • CM staff created valentines for our community members. They are posted in central admitting and online voting is encouraged.
Discussion/Report: Old Business	• IT Update o Chad Schmidt provided the IT update. o The IT team is working on a cyber awareness training, updating a compliance policy, and modernizing projects throughout the facility. o Molly briefly spoke about Meditech. o The consultants from HCIgroup are integrated into CM and working to support Molly and the informatics team. Molly connected with Klickitat Valley Health (KVH), who launched the Meditech EHR prior to CM. KVH relayed similar implementation and optimization challenges. o Legacy health record data was archived which will not impact the patient process to retrieve medical records. There will be no integration of legacy data and Meditech due to system limitations. • Advocacy Day Update o Diane provided the advocacy day update. o WSHA met with Representatives Mike Steele and Keith Goehner and Senator Hawkins to discuss the following: ▪ Keep WA #1 for Nurses: a proposed bill introduced by nurse staffing unions. Rather than support the bill, WSHA asked legislators to support efforts to attract, sustain and strengthen the current workforce. ▪ Safety Net Assessment Program: a preliminary proposal to help buffer costs of the Medicaid program. WSHA asked legislators to support this bill when it comes to fruition. ▪ Difficult to Discharge: a proposal to increase daily rates associated with housing the 10-20% of patients that fall in this category. WSHA asked legislators to support this bill.
Committee Reports	• Tom Baranouskas provided the Governance Committee report. • At their most recent meeting, the committee discussed succession planning, community outreach, and annual retreat plans. • .
Action Items: New Business	• Diane asked Tom to pull the credentialing document.
December Finance Report	• Marianne provided the finance report • Gross patient revenue of $3,216,000 for December is $57,000 more than the budgeted amount of $3,159,000. • Our year-to-date net margin of ($1,459,000) is below the budgeted amount of $637,000 by ($2,096,000). • Salaries and wages were under budget in December by $67,000 primarily due to our fourth quarter reconciliation of provider incentive pay. • Acute days were higher than average monthly budgeted volumes in December, along with higher-than-average monthly budgeted volumes for Radiology, ED, and Ambulance.

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	• For the year 2022 our cash receipts on patient accounts are $189,000 above budgeted cash receipts. • Our balance sheet shows a decrease in cash balances for December of $951,000, with $854,000 of this attributable to our early December payment of bond principal and interest. • Our contractual allowance for December totaled 37.4% of gross revenues, while our overall contractual allowance is 44% of gross accounts receivable. The contractual allowance for December will likely be adjusted as we work through our review and preparation for our 2022 financial audit.

Administrator Report	• Diane provided the administrator report.
	  ○ Medication Review
	  ▪ The implementation of Medication Review creates increased efficiencies in the clinic around medication refills.
	  ○ Deb Williams, Clinic Consultant
	  ▪ Deb Williams has been working to assess and recommend a practice share model and reduce barriers to patient access.
	  ▪ CM anticipates Deb's recommendation within the next few weeks. We are excited for the work to come.
	  ○ Recruitment
	  ▪ Dr. Wefel will join CM in late May or early June. He will work in the clinic, and elected to also be privileged in the ED. We are thrilled to welcome him to our team.
	  ▪ CM is working to hire a hospitalist and there are three candidate interviews in process.
	  ▪ Dr. Kendall is now seeing patients. A big thanks to Melissa for implementing a smooth onboarding process for Dr. Kendall.
	  ○ Mock Survey
	  ▪ CM participated in an Environment of Care survey on February 6. Kudos to the facilities team who has cared for our organization. The organization will participate in remaining survey areas in early March.
	  ○ Part Time Resident Council
	  ▪ Clint's effort at Community Engagement Night yielded three new members to the council.

Board Action Items	• Please turn in your golf tournament sponsorship money to Megan. • Public Disclosure Commission information is due in early April. • The commissioners will electronically sign board documents via DocuSign.
Strategic Question/Meeting Evaluation/ Commissioner Comments	• The commissioners engaged in a round-table discussion about strategic thinking. • Bruce stated, "if we want to think strategically, we need to do so intentionally." Bruce asked board members to consider education topics of interest. The board adds value by discussing the most pressing issues to the organization. • Mall asked board members to consider how to approach something from a strategic perspective. She suggested the group revisit the conversation at the annual retreat. • Gustavo requested additional data to support strategic thinking efforts. Gustavo is a tactical thinker with a background in

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	technology. He expressed interest in learning about healthcare operations to better understand the function and flow of the organization.
Adjournment	• Tom made a motion to adjourn the meeting at 7:11 pm. Mall seconded the motion and the commissioners unanimously agreed.

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Tom Baranouskas
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Tom Baranouskas, President

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Mall Boyd
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Mall Boyd, Secretary