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CASCADE MEDICAL
PARTNERS IN YOUR HEALTH

Minutes of the Board of Commissioners Meeting
Chelan County Public Hospital District No. 1
Arleen Blackburn Conference Room & Video Conference Connection
May 24, 2022

Present: Tom Baranouskas, President; Bruce Williams, Vice-President; Mall Boyd, Commissioner; Mary Helen Mayhew, Commissioner; Diane Blake, Chief Executive Officer; Pat Songer, Chief Operating Officer; Tammy Spencer, Executive Assistant; Marianne Vincent, CFO; Melissa Grimm, CHRO, **Via Zoom:** Chad Schmitt, Chief Information Officer; Clint Strand, Public Relations Officer.

Absent: *Helen Rayfield, Commissioner*

Guests: Via Zoom: Joy Borkholder, Crosscut; Duane Goehner, Community Member; and an additional zoom user.

Topics	Actions/Discussions
CALL TO ORDER	▪ President Tom Baranouskas called the meeting to order at 9:00 AM, following a board education discussion focused on what was learned at the WSHA Leadership Summit.
CONSENT AGENDA	▪ Mary Helen Mayhew moved to approve the consent agenda. ▪ Mall Seconded. ▪ All in favor.
COMMUNITY INPUT	▪ None
VALUES	▪ Diane shared a lovely story about Warwick the mule and how the farmer encouraged him by making him think he was part of a team. He was able to pull a truck from a ditch because he thought he was a part of a team and not all by himself. ▪ AOC staff; on call and available to support staff as well as each other to ensure coverage.
FOUNDATION REPORT	▪ Golf Tournament; we are expecting upwards of 100 people. ▪ 3 people will be rotating off the Foundation Board and the Foundation is working on recruitment. Recently added 4 more people just this year. ▪ Big band benefit in October- the Wenatchee Big Band @ Snowy Owl Theater. ▪ In really good shape to fully fund projects for this year.
PUBLIC RELATIONS REPORT	▪ Clint reported on the Community Health and Safety Fair which is Saturday June 4th. There will be a Traffic Safety Garden where kids can practice good safety on their bikes. Life jackets/ helmets to give away. ▪ Partner organizations like the Chelan Douglas Police, Peshastin Fire, CM Ambulance will be on site and available. ▪ Parents can have their child seats checked for safety as well. ▪ Life Flight and Air Lift Northwest will also be available. ▪ T-shirts for the month of June with a refresh to the CM logo with rainbow colors for Pride Month. ▪ June 18th Wenatchee Pride Festival. At CM we will have a tie die t-shirt station for employees and buttons for lanyards etc. ▪ Marin Winters and Aisha Houghton have done great work to set these various stations and items up.
DISCUSSION/REPORT: OLD BUSINESS	
a. IT Update	▪ Continue to work on issues with Meditech and working toward resolution. ▪ Legacy data: working on Centricity, the host has been purchased and we are trying to pull our data from them. We have an archive solution and working on our options there. ▪ Cyber Security: staring to see cost changes. ▪ Policy premiums at a 92% increase in premiums from last year. ▪ Changes in Carrier expectations in what they will cover alongside the Federal Government and those regulations.
DISCUSSION/REPORT: NEW BUSINESS	
a. Board Goals Check-In	▪ Board Education WSHA training that four Commissioners participated in. ▪ Community Engagement: board meeting changes to 5:30 PM on fourth Wednesday in June. The meeting change was also in hopes of getting more engagement from the community including the Safety Fair is another way to have community engagement and also all the Foundation is doing to engage the community with the Golf Tournament and other event like the Big Band concert in October. ▪ Working hard on finding a qualified individual to fill the Board vacancy coming up in August. A lot of good work being done to create processes for smooth onboarding.
COMMITTEE REPORTS	

a. Governance	▪ Melissa is receiving Cover Letters and Resumes till the end of May. ▪ She is making sure all applicants receive the Orientation policy, Board Bios, time commitment involved as a requirement of a Commissioner and Medical Staff listing. ▪ Mentor Program will also be implemented to further assist in the success of the new commissioner. ▪ Community Health Needs assessment should be kicking off soon. ▪ Board Retreat expected in September or October. ▪ Bi-Annual Self Assessments are also coming up.
b. Finance Committee	▪ During normal times the finance department is a stressful area but with Covid, there has been an even greater burden placed on our Accounting Department. When we look at the stressors of the Meditech issues with the roll out of the new system, particularly the build out not being ready as expected, has placed an undue burden on the staff. Unfortunately, there will be no financials at this time. This is not ideal; however, we feel we are in a good financial position with great staff in place and we look forward to a full Q1 report in July. ▪ The financials will be going to a quarterly report for first quarter rather than a monthly report as more data is compiled in Meditech we will be able to see a much better picture of our data.
c. Hospital Governing Boards Committee	▪ WSHA: How did the virtual experience work? ▪ Mary Helen and Tom reported it worked quite well for them. ▪
d. WSHA Board Meeting	▪ ▪ Healthcare Cost Transparency Board: looks at where and why of healthcare cost primarily the cost to businesses. Some concern about how healthcare cost is being looked at. ▪ Safety Net Assessment Program; How to get more support from Government programs. Some hospitals will pay at a higher tax rate affording the Government more funds to pay out. We may hear more about that in the future. ▪ Women in Healthcare Leadership Program will continue. ▪ The Surge Program helps folks come together and really emphasize no patient left behind. There is a willingness in hospitals and health care providers to work together and help preserve care in our communities, providing great care for all Washingtonians.
ACTION ITEMS: NEW BUSINESS	
a. Resolution 2022-04 Meeting Schedule Update	▪ 2022-04 Resolution meeting schedule will move to the fourth Wednesday at 5:30 pm. ▪ Bruce moved for approval. ▪ Mall seconded. ▪ All approved. ▪
b. Appoint Quality Oversight Chair	▪ Quality Oversight Committee Chair Change from Mary Helen to Mall Boyd. ▪ Tom Recommended a vote. ▪ Bruce approved. ▪ All in favor
c. Resolution 2022-05 Equipment Surplus	▪ 2022-05 Equipment Surplus Resolution- 2 ambulances that have been replaced and looking to auction the ambulances off. We still have 2 other backups. ▪ Mall made a motion to approve. ▪ Mary Helen seconded. ▪ All in favor.
d. Finance Assistance Policy	▪ Finance Assistance Policy. By virtue of State rules, we are required to adhere to the new guidelines. ▪ Mall moved to approve. ▪ Mary Helen seconded. ▪ All in favor.
e. Credentialing	▪ Dr. Merritt re-appointment. ▪ Mall moved to approve. ▪ Mary Helen seconded. ▪ All in favor.
Administrator Report	▪ Chiller is going out- during the regular maintenance cycle the company that does the maintenance indicated there are many things going out on it and we need to repair or replace. Knowing it is not in our budget but looking at the cost analysis of that replacement or repair.

	▪ Leadership Team continues to work on employee experience. Med Staff was moved to mornings and adding the Provider Coordinator position to help reduce stress there and assist with their scheduling of trainings and the various provider needs. ▪ We have also been looking at Virtual Scribe. , ▪ Medication review has a program/ services that could enhance our services. Sounds like some smaller facilities have been able to use this service and we are eager to see how they have been able to manage the cost that is associated with it. It is a benefit to our facility to have a clinical Pharmacist looking at the prescriptions especially where some patients are taking multiple medications. It would help our facility and hopefully even speed up the process for our patients. This is something we are looking at to see if it would be a benefit to us and our patients and medical staff and how we would pay for it. ▪ Pat coordinated a meeting between himself, Sheriff Burnett and Diane. We discussed the co-responder program it is more supportive for the patient to have the connection with the Sheriff. ▪ July 1st date for the 24-hour shifts in the ER department. Dr. Jerome and Dr. Fosnaugh will continue to cover. Some Dr.'s have mentioned not taking night call in the ED has helped to relieve some stress on work load. ▪ We have hired Dr. Otto as a per diem ED physician from our community, and he is on track for a shift coverage in July and again in September. We will have a pool of providers to assist in that ED shift Coverage. ▪ Future analysis needed on 3% match on retirement salary as it may be low compared to market. ▪ Still looking for a provider to be a liaison for Dr. Raiche's spot on the Patient and Family Engagement Council. ▪ June 1st Dr. Fosnaugh will transition to Chief of Staff and Dr. Butruille will be Vice Chief of Staff with Dr. Jerome as the Med Staff Secretary. ▪ Parking continues to be an issue- this is a reminder to park in the appropriate areas and not in the patient lot, unless you are here as a patient. ▪ Healthcare week was a great success. The Leadership Team did a great job. Big thanks to Melissa, Tammy and Clint. ▪ Melissa Attended the ESD dinner and accepted the award for "Friends of Children" that CM received. We were nominated by our School District. ▪ We did receive top 20 Critical Access Hospitals in the United States for quality and will be celebrating that success.
STRATEGIC QUESTION / MEETING EVALUATION / COMMISSIONER COMMENTS	▪ Volume on inpatient is down. Jade and Aisha have gone down to Confluence to collaborate with them to see how we could partner to take some of their overflow patients. ▪ Sam Jerome is leading the work around trends on discharges to see if we can assist patients farther. ▪ Life jackets are being picked up for the Safety Fair. ▪ Mary Helen relayed she has a friend that raved about Dr. Messerschmidt and how thorough he was with them.
Board Action Items:	▪ Tom will not be able to attend July 20th Board meeting due to travel. Bruce noted Tom's expected absence. ▪ Reminder to the board to check email. ▪ Addition to the finance discussion: we will have billing delays. Please know it is due to the new conversion.
ADJOURNMENT	▪ There being no further business, Tom made a motion to adjourn the meeting. ▪ Mall moved to approve. ▪ Mary Helen seconded. ▪ The meeting adjourned at 11:30 AM.

DocuSigned by:
Tom Baranouskas
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Tom Baranouskas, President

Helen Rayfield, Secretary