CASCADE MEDICAL
PARTNERS IN YOUR HEALTH

Minutes of the Board of Commissioners Meeting
Chelan County Public Hospital District No. 1
Arleen Blackburn Conference Room & Video Conference Connection
April 26, 2022

Present: Tom Baranouskas, President; Bruce Williams, Vice-President; Mall Boyd, Commissioner; Mary Helen Mayhew, Commissioner; Helen Rayfield, Commissioner.
Diane Blake, Chief Executive Officer; Pat Songer, Chief Operating Officer; Tammy Spencer, Executive Assistant; Sam Jerome, Director of Nursing; Marianne Vincent, CFO; **Via Zoom:** Chad Schmitt, Chief Information Officer

Guests: Via Zoom: Ann McPherson, Foundation Member, Duane Goehner, Community Member

Topics	Actions/Discussions
CALL TO ORDER	▪ President Tom Baranouskas called the meeting to order at 9:00 AM
CONSENT AGENDA	▪ Bruce Williams consent agenda, Mall Seconded. All in favor. ▪ Bruce made a move to amend the agenda to remove PR report. Mary Helen Seconded. Motion was approved. All in favor. ▪ As the March Minutes were not included in the packet, they will be presented in May for approval.
COMMUNITY INPUT	▪ None
VALUES	▪ Diane Blake shared from Chief Walker at Lake Wenatchee Fire and Rescue. The memo on the email was "You have great people" a story of outstanding service focusing on one Cascade Medical employee. Lake Wenatchee Fire and Rescue, Chelan County Sheriff's Office and Cascade Medic Units were dispatched to a back country snow boarder with a displaced tibia fibula fracture. The patient was located 1500 ft above the closest vehicle access in steep terrain. Lake Wenatchee Fire and Rescue responded and were able to deploy the snow mobiles, we could not reach the patient and could only shuttle responders closer. Chelan Mountain Rescue and Rescue 10 from Wenatchee were requested when it was clear this would require ski and mountain skills to reach and extricate the patient. While additional resources were gathering, EMT Madison McFee partnered with a volunteer nurse and began the uphill trail breaking push for an hour and twenty-five minutes as they carried medical and safety gear. Once at the patient Maddi was able to provide direct care and prepare the patient for packaging. This rescue was elongated due to more than waist deep snow and remote location and 15-degree weather which dropped to 10 degrees and eventual darkness. It took several more hours of team work to lower the patient into the ready unit and realize the positive outcome. All team members were challenged and tired by the end of the evening the efforts by Maddi were exceptional and above the call of duty. She was the person who decided to be the right person at the right time. She led the way." Diane stated after reading this is a helpful reminder for of what it is to be out there and in a small way a glimpse of the incredible work that has to happen. Huge kudos to Maddi and thank you to Dave for sending this to us.
FOUNDATION REPORT	▪ Ann McPherson, Foundation member, reported she is, in charge of the volunteers for the various fundraising events the Foundation holds. If anyone wants to volunteer for upcoming events, let Ann know. Ann shared the upcoming events; Golf Tournament at Kahler Mountain Club. Charm Walk in September, another fun dance in October and a 5k run coming up real soon.
DISCUSSION/REPORT: OLD BUSINESS	
a. COVID-19 Update	▪ In the region in March there were 216 new infections per 100 thousand people over a 14-day period, the infection rate is rather low in our area. Across the nation we have seen a little uptick in infections, at least on the West side in infection and so far, not a drastic increase in hospitalization. ▪ Meetings and work internally and in the region and statewide related to Covid have mostly paused and will ramp back up if case rates start to escalate again. ▪ Hospitals will likely remain busy for some time due to deferred care that needs to be taken care of.

	▪ Confluence is much more likely to take a transfer than they were in the heat of things, but they remain fairly full. They have been running 1 to none in covid patients but remain full due to other medical reasons. ▪ Chelan Douglas Health District scaling back testing and vaccination schedule for those as there has been a decrease demand, another indication that the infections have dropped in our area. ▪ Masking requirements remain in effect in healthcare. ▪ Respiratory patients now being seen in the clinic. There is a process in place to make sure other patients and staff are in place so that they are safe. They get rapid tested and there is an air scrubber in place. Kudos to everyone working to make that happen. ▪ Booster shots and first doses are now available in the clinic or with an appointment to see their provider.
b. IT Update	▪ We have had some movement on our desire to have Meditech here at the hospital for some onsite work that needed to be done. They have been here working with staff. We are happy with the work so far. ▪ Cyber security front, we were issued a new alert from the Government around additional concerns about Russian based attacks that maybe starting to come out that we need to be aware of. ▪ Leadership Team we are moving toward a cyber security training platform that we are going to be deploying shortly. That would be computer-based training. ▪ We will continue to be building our cyber security awareness.
ACTION ITEMS: NEW BUSINESS	
a. Dashboard Q1	▪ First quarter of 2022 all targets are nearly on track. ▪ New system implementation expected to be challenging however, build out of Meditech was not as expected and put undue pressure on staff. ▪ We pushed Meditech for additional resources and they have been responsive to continue the build out for the various departments in Meditech. ▪ We will continue to monitor the new system and the build out, keeping in mind we have improvements that cannot be pushed back. Including efficiency work, around provider and clinic process; items to help us meet the needs for the present and future of our community.
b. Board Meeting Schedule	▪ Resolution at the next Board Meeting to change Board Meeting date and times.
c. Succession Planning	▪ Succession planning for board members, Recruiting Millennials to the Hospital Board and Recruiting for Diverse Health Care Board.
COMMITTEE REPORTS	
a. Governance	▪ Governance meeting from the April 29th concerning recruitment; ▪ Resume's will be received until May 31st, 2022 ▪ HR and the Governance Committee will go over all applicants and select the most qualified. ▪ Selected applicants will then be moved forward to the full Board. ▪ At that time the full board will review and select whom they feel is a good candidate to interview with. ▪ Full Board will select new Commissioner.
b. Part Time Residency Advisory Council	▪ Mary Helen and Mall Boyd were both present at the Advisory Council meeting on April 23rd and the enthusiasm from the board members was fantastic and they were very impressed with Cascade Medical and some are thinking of maybe down the road being involved at a higher level in the future. ▪ Clint gave a wonderful report of what is going on in the city of Leavenworth ▪ Neil McReynolds will be the next President for the Advisory Council. ▪ There are 12 members and 25 slots, and the Advisory Council will be preparing to accept more folks onto the Part Time Advisory Council, we will be pushing for that this summer.
Administrator Report	▪ We have another retirement to report, Scott Mitchell will be retiring from Radiology at the end of July. ▪ I wanted to check in on the Meaningful Use repayment. We have been carrying this on our books for quite some time. Many other hospitals in the state are impacted as well. But because it was federal funds the state is not able to just forgive the overpayment amount. The last year or two the healthcare authority has been trying to get relief from CMS on this issue and just recently they received a response back that CMS rejected their request but also did not

	demand repayment. HCA has secured some funds to hopefully help ensure hospitals won't have to pay back all those funds. ▪ I also want to talk about our structure a little bit. On Friday there was an email that went out and I want to clarify Whitney Lack is our Clinic Director and the position that reports to her is Clinic Manager Megan Baker, who resigned due to relocation Natasha Piestrup, working as Clinic Manager. It is great that we can promote from within. ▪ Of course, you all know that Dr. Raiche is leaving effective the end of June and she is taking the rest of the summer off and she is not sure yet what she is going to do. But I'm sure she will want to work somewhere closer to home like Wenatchee to do just clinic work. ▪ We are advertising for Dr. Raiche's position, We think we have a solution in place to cover Dr. Raiche's panel which can be announced soon. ▪ Other changes, the Foundation Coordinator for CM internal work will report to the PR Director rather than Executive Assistant ▪ DEI work has new co-leadership; Jax and Clint. ▪ The schedule of providers is challenging and time consuming to manage, and it can be a major dissatisfier for the staff. There are some other provider gaps. Some insurances require every 60 to 90 days verify their information is complete. We are creating a new role and that is a Provider Coordinator who can help with provider education and strategic provider schedules. ▪ Still working through changes in the Emergency Department ▪ We have 2 physicians that will continue working in the ED Dr. Jerome and Dr. Fosnaugh will keep working in the ED all other clinic physicians come July 1 will not be working in the Emergency Department. We will be moving to a 24-hour shift regardless of the day. We are working on the structure of those processes and will continue to keep recruiting because in July and September we have 4 shifts that no one has claimed yet, so we are still continuing to work on that. ▪ Cascade Medical has been selected to receive the Friend of Children Award from North Central Education Service District. That award will be given in a few weeks at the ESD in Wenatchee. Our school district nominated us by a host of good works that we do. It is a really nice to have our team honored. ▪ The Mobile Clinic: Sam Linn is brand new out of school and we knew it would take some time to get her ready to get out and about. She is working closely with Dr. Merritt, and it is going really well. And we hope to have Sam out on a solo status by the end of summer.
BOARD ACTION ITEMS	▪ Mall, asked about attending the WSHA Leadership Summit. Diane and Bruce will be attending the WSHA Board Meeting and Leadership Summit May 16-17, 2022. Mall will be going in person and Tom and Mary Helen will be attending virtually. ▪ Reminder about email there should be a follow up from Governance.
STRATEGIC QUESTION / MEETING EVALUATION / COMMISSIONER COMMENTS	▪ Hospital Governing Boards Committee at WSHA oversees education and to a certain extent the conferences. So they're interested in how does it work to hold the conference in Walla Walla and work virtually? So please let Bruce know your thoughts on that.
EXECUTIVE SESSION – Performance of a Public Employee (RCW 42.30.110(1)(g))	▪ The board moved into Executive Session to discuss the performance of a public employee at 11:00 for 30 minutes. ▪ The Board returned to Open Session at 11:30 AM.
ADJOURNMENT	▪ There being no further business, Bruce Williams moved to adjourn the meeting. ▪ Mall seconded the motion. ▪ The meeting adjourned at 11:10 AM.

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Tom Baranouskas, President Helen Rayfield, Secretary