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CASCADE MEDICAL
PARTNERS IN YOUR HEALTH

Minutes of the Board of Commissioners Retreat
Chelan County Public Hospital District No. 1
Administration Conference Room & Video Link
August 27, 2020

Present: **Via Video Connection**: Mall Boyd, President; Helen Rayfield, Commissioner; Tom Baranouskas, Commissioner; Mary Helen Mayhew, Commissioner; Bruce Williams, Commissioner
On-Site: Diane Blake, Chief Executive Officer; Pat Songer, Chief Operating Officer; Marianne Vincent, Chief Financial Officer; Jill Barich, Executive Assistant; Clint Strand, Director of Public Relations; Ethan Maffey, Director of Process Improvement
Guests: None

Topics	Actions/Discussions
CALL TO ORDER	• President, Mall Boyd called the meeting to order at 9:05 AM
Opening, Introductions, Shared Values	• Welcome to Ethan Maffey, our Director of Process Improvement. He has been with us since late March. • Commissioners introduced themselves and provided some background • Ethan shared his background with the commissioners. • Diane Blake shared a story on the value of Integrity. The Story is called "Catch of a lifetime" and is about an 11-year old boy who loved to fish. He caught a great fish 2 hours before the fishing season started and his father made him throw it back in the lake. The lesson stuck with him throughout his lifetime to always due what is right, even when no one is looking. • In June the Sr. Leadership team got together with Dr. Jerome and Ethan to work through the 2020 Strategic Plan to determine how the plan needed to be revised due to a change in focus with the pandemic.
2020 Strategic Plan Overview	• CM is working on a three-year plan that correlates with the Community Health Needs Assessment. • From the June Sr. Leadership meeting three-year breakthrough objectives were developed. Objectives were either re-aligned, refined, delayed for further consideration or altered to fit within the remaining 2020 calendar. • Reviewed the three-year objectives by pillar and the annual objectives, improvement tactics and projects that are planned to meet the annual and three-year objectives.
Strategic Plan Implementation	• Reviewed the process that has been implemented to work the 2020 Strategic Plan.
2021 Strategic Plan	• Three-year objectives are the same as 2020. • Annual objectives may be similar or worked to be more effective for 2021. • Reviewed the objectives by pillar and the initial work that has gone into developing the plan for 2021. • The objectives will be rolled out to Leadership and staff for additional input. • The next time the 2021 Strategic Plan will be presented to the Board, it will be in a more complete plan. There will still be room for adjustments at that time.
Risks / Open Planning Items	• EMR Risks: o Volumes may be lower during the implementation due to staff/providers not seeing as many patients due to learning a new system. o Cash flow may also slow down during implementation o Ensuring we are not overloading staff with implementation tasks as well as working on other projects. • Risk Stratification Updates – we did some work updating the risk stratification in June, but this has not been completed yet. It will be completed and included in the 2021 plan. • Community Health Needs Assessment – The plan will be reassessed by Sr. Leadership to ensure we are capturing the highest priority items in the 2021 plan.
Wrap Up	• The board appreciates the work that has gone into developing the 2021 plan so far. It is in a very organized fashion that makes it easy to understand

ADJOURNMENT	• There being no further business, Tom Baranouskas moved to adjourn the meeting. • Bruce Williams seconded the motion. • The meeting was adjourned at 11:30 AM

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Mall Boyd
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Mall Boyd, President

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Helen Rayfield
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Helen Rayfield, Secretary