CASCADE MEDICAL
PARTNERS IN YOUR HEALTH

Minutes of the Board of Commissioners Meeting
Cascade Medical Center – Arleen Blackburn Conference Room
Public Hospital District No. 1 – December 15, 2015

Present: Mary Helen Mayhew, Chair; Mall Boyd, Commissioner; Helen Rayfield, Commissioner; Tom Baranouskas, Commissioner; Bruce Williams, Commissioner; Diane Blake, Chief Executive Officer; Amy Webb, Chief Operating Officer; Jim Hopkins, Chief Financial Officer; Jill Barich, Executive Assistant.

Guests: Rachel Hansen, PR Coordinator; Sally Keeling, Director of Accounting; Joe Aponik, Director of Rehab Services

Topics	Actions/Discussions	Follow-Up Items
CALL TO ORDER	▪ Chairperson Mary Mayhew called the meeting to order at 9:00 AM	
PLEDGE OF ALLEGIANCE	▪ Pledge of Allegiance was recited.	
CONSENT AGENDA APPROVAL	▪ Mall moved to approve the Consent Agenda as presented. ▪ Helen seconded the motion. ▪ Motion was approved.	
OATH OF OFFICE	▪ Tom Baranouskas took the Oath of Office for his new term.	
COMMUNITY INPUT	▪ None	
FOUNDATION	▪ The Foundation is actively recruiting new members. Their former board member event was successful. Friends of the Foundation – any employees who donate through payroll deduction can be added to the friends list. Let Will know you would like to be added.	
VALUES	▪ Diane shared a story about Integrity and Transparency – "The story of a seed."	
PUBLIC RELATIONS	▪ The story about Dr. Richardson's sabbatical trip was in the Echo a couple weeks ago. ▪ PT and OT will be holding a Fall Workshop at the Sr. Center on December 30th. ▪ January 10th – Ski for Health Day – we will have staff at this event. ▪ We had some Bluegrass musicians come in and play for some of our in-patients. ▪ Cholesterol testing in December. ▪ We have had some radio ads on KOHO about our new physician Dr. Raiche. ▪ There were several positive comments from the Community Dinner. People are impressed with our staff, bilingual staff is important, suggested valet parking for patients, consider holding flu shot clinics at other locations or take them to other organizations.	
Quality Assurance	▪ Sally Keeling presented the QI Indicators for the Accounting Department. ▪ Joe Aponik presented the QI indicators for the Rehab Services Department.	
COMMITTEE REPORTS		
a. QI	• Received the standard reports from UR, Infection Control, Safety. • Jim spoke about Compliance and the importance for the Board to be involved in this area. • We will be changing to a new Teleradiology group in 2016. • Reviewed the new clinic Patient Satisfaction Survey. • Talked about QI Rounding – the 2016 schedule is available for Board members to sign up.	
b. Strategic Planning	• Reviewed the Year End Report which was included in your board packet.	

ACTION ITEMS: New Business:		
a. DZA 2016 Engagement letter	▪ Mall moved to approve the DZA 2016 Engagement Letter. ▪ Bruce seconded the motion. ▪ Motion was approved.	
b. Resolution 2015-06 Setting the schedule for regular Board Meetings	▪ Helen moved to approve Resolution 2015-06 ▪ Mall seconded the motion. ▪ Motion was approved.	
c. Resolution 2015-07 – Non-revolving line of credit	▪ Mall moved to approve Resolution 2015-07. ▪ Bruce seconded the motion. ▪ Motion was approved.	
DISCUSSION: Old Business		
a. Community Leader Dinner Follow-up	▪ The dinner was a big success. A copy of all the comments will be sent to all commissioners. ▪ The plan will be to host another dinner in April.	
FINANCE REPORT	▪ Receipts from patients were good. We are seeing little to no slow down from the conversion to ICD-10. ▪ Operating statement – we had a negative margin of (109,700) for the month of October. ▪ The budget included receiving funds from the Foundation in October. This has been pushed out. ▪ We have had increased expenses with the use of Locum Tenens for the Emergency Department. ▪ Our payments from Molina have been reduced. Jim is working to figure out what is happening. ▪ Some other Medicare Advantage plans are not paying what we believe are the correct rates. Jim is looking into these issues and will work to resolve them. ▪ Meaningful Use payments from Medicaid for years 2-4 – once we attest for Medicare MU for 2015 which will happen in January 2016, we can then attest for Medicaid Meaningful Use which we anticipate being around $248,000.	
ADMINISTRATOR'S REPORT	▪ We received word that Healthland and CPSI are merging, or Healthland is being purchased by CPSI. Healthland will be supported for seven more years. ▪ AWPHD Meeting – There was a legislative issue last year about Charity Care for hospital patients. The thought was some hospitals were making this process onerous. WSHA convinced the legislature to let them work with hospitals on the issue. There is now a suggested application and communication tools to use. ▪ There is a meeting in Spokane on WSHA initiatives for hospitals that are really small or at risk of closing due to changes in reimbursement. ▪ WSHA is doing additional work on equity of care based on patient ethnicity disparity. ▪ WHSA is asking all hospital staff to encourage their ACH's to focus on mental health. They are looking at programs that will save money in the next five years. ▪ AWPHD Governance Task Force – their have been challenges around how Boards operate. This new task force will work to develop Best Practices and train Boards and management how to work together. WHSA is creating that committee of Board Members and CEO's from around the state. ▪ Diane, Amy Webb and Brian Pulse will be meeting with Mick Lamar from Lake Wenatchee Fire District tomorrow. They will be talking about ambulance staffing for the Lake Wenatchee area. ▪ Diane and Mall Boyd attended a lunch in which WSHA PAC presented Senator Parlette a donation, along with other hospital representatives from our area.	

	▪ Lung Cancer Screening – we are continuing to do these screenings. We found our first case a couple weeks ago. It appears to be in the very treatable stage. Confluence is now certified as well. ▪ Diane and Rachel will be meeting later today with Ian Dunn to discuss the Bank of America case. ▪ Diane is schedule to be off the week of December 21st and a couple days the following week.	
BOARD ACTION ITEMS	▪ Special Board Meeting – December 18th 2:00 PM. ▪ CEO Review – Commissioners need to complete the Survey Monkey survey.	
COMMISSIONER COMMENTS	▪ Mall attended a focus group of Chelan-Douglas Trends. Only 2 people attended due to the weather. The work is being done by Eastern Washington University. She will stay involved with this group.	
ADJOURNMENT	▪ There being no further business, Mall moved to adjourn the meeting. ▪ Tom seconded the motion. ▪ The meeting adjourned at 11:38 AM	

Mary Helen Mayhew, Chair

Bruce Williams Vice Chair

Helen Rayfield, Secretary