CASCADE MEDICAL
PARTNERS IN YOUR HEALTH

Minutes of the Board of Commissioners Meeting
Chumstick Grange, Leavenworth, WA
Public Hospital District No. 1 – April 21, 2015

Present: Mary Helen Mayhew, Chair - absent; Bruce Williams, Vice Chair; Mall Boyd, Commissioner; Helen Rayfield, Commissioner; Tom Baranouskas, Commissioner; Diane Blake, Chief Executive Officer; Amy Webb, Chief Operating Officer; Jill Barich, Executive Assistant.

Guests: Sally Keeling, Director of Accounting; Rachel Hansen, PR Coordinator; Reyne Boik, Director of HR; Kelly Allen, Director of Nursing; Chris Keeling, Community Member; Jamie Kumar, High School Student,

Topics	Actions/Discussions	Follow-Up Items
CALL TO ORDER	▪ Vice Chairperson Bruce Williams called the meeting to order at 6:10 PM, following a Community forum on drought	
PLEDGE OF ALLEGIANCE	▪ Pledge of Allegiance was recited.	
CONSENT AGENDA APPROVAL	▪ Mall moved to approve the Consent Agenda as presented. ▪ Tom seconded the motion. ▪ Motion was approved.	
COMMUNITY INPUT	▪ None	
FOUNDATION	▪ Will is doing a great job. ▪ The Golf Tournament is coming up June 8th. So far sponsorships are ahead of last year. There is still space for additional golfers. ▪ This year's tournament is in memory of Jim Adamson. ▪ The Home and Garden Tour is September 19th. ▪ A new brochure is being created for "Friends of the Foundation". They anticipate sending it out in the fall. ▪ If you are not a golfer, you are still invited to attend the banquet dinner following the tournament.	
VALUES	▪ Diane talked about the value Commitment, and how we have so many staff members and Commissioners who are so committed to our organization.	
PR Update	▪ Earth Day – the ambulance and suburban were there. The EMT's gave tours of the ambulance and showed kids how to put splints on the teddy bears, etc. ▪ Brochure Updates – the PT and Provider brochures are being updated and redesigned. ▪ Cascade Cares – May is Bike Month ▪ We received a grant for I-pads for all providers to provide patient education while patients are in the exam rooms waiting. Rachel and Amy will begin working on creating some patient education videos in May. ▪ Marketing Plan update – Rachel will be working to update our marketing plan. She plans to meet with directors and providers to get feedback to help with the update.	
COMMITTEE REPORTS: **a. Advisory Council**	▪ We had five new potential members attend the meeting. ▪ We have tentatively been invited to attend the Kahler Glen annual meeting to share the services we offer.	
ACTION ITEMS: New Business:		
a. Appointment of Advisory Council Members	▪ Mall moved to appoint the following Advisory Council members to new three year terms: o John Chelminiak o Matt Cade o Tim Jenkins o Neil McReynolds ▪ Helen seconded the motion. ▪ Motion was approved.	

DISCUSSION ITEMS: New Business		
a. ED Security	▪ We are exploring how we can increase security in the Emergency Department ▪ There are several doors in the entry way to the ED that lead to other areas of the hospital. ▪ We are considering adding additional electronic access readers. A new module is needed at a cost of about $8,000. Each additional door that we add to the electronic access to is an additional $2,000 ▪ We are also looking at securing the nursing/provider area in the ED to keep patients and family members out of the working area where they are on the computer, etc.	
b. Meaningful Use Stage 2	• In October 2015 we will attest to meeting Meaningful Use Stage 1 measures for one year. • We then move into the Stage 2 Attestation Period from 10/1/2015 – 12/31/2015. • In order to meet Stage 2, there is additional software that will need to be purchased. • A breakdown of the various pieces of software needed were discussed. These were not included in the 2015 budget as it was unknown at budget time that these components would be needed. • There is not the same financial incentive of a large payment for reaching Stage 2. • Other capital purchases that were included in the budget may need to be put on hold in order to purchase this software	
DISCUSSION REPORTS: Old Business		
a. Board Retreat – October 20, 2015	▪ October 20th was a day that everyone said would work for our Board Retreat. Please block the entire day.	
b. FEMA Training	▪ Two employees went to FEMA HERT which is a Decontamination Training. They also did a train the trainer course so are now able to train additional staff. ▪ Six employees went to Healthcare Leadership Training. They learned about setting up a command center. They were able to train in a decommissioned hospital and the training was as realistic as you can get with multiple actors, etc. ▪ There is no cost to the hospital to send employees to these trainings, except the employees wages. FEMA pays for the training, travel and accommodations. ▪ Greg Horton will be involved as an evaluator in an active shooter drill at Pangborn Airport next week. ▪ CM needs to practice setting up our Decon tent and decontaminating patients. The other piece that is harder to drill is dealing with the social piece of the event in taking care of several family and friends if there is some sort of incident.	
c. Dashboard check-in	▪ Due to the meeting being early in the month, all sections are not complete. We will review this again in May. ▪ Reviewed the results that were available.	
d. Recruitment Update	▪ CFO – our candidate accepted the position today. He will start next week. ▪ Dr. Raiche from Omak signed a contract yesterday and will start with us on August 17th. She enjoys geriatrics and women's healthcare. ▪ Clinic Director – We have 2 strong candidates who will be on-site next week for in-person interviews.	

ADMINISTRATOR'S REPORT	▪ Governor Inslee signed a telemedicine bill. This opens the door for appropriate pay for these services. ▪ ACLU vs. Skagit Valley Hospital – Regarding discontinuation of pregnancy services – AWPHD is supporting Skagit Valley in this suit. ▪ Accountable Communities of Care – Our region includes Grant, Okanogan, Douglas and Chelan counties. There is some concern on how this board is being put together for our region. There is very little representation from hospitals and clinicians at this time. Barry Kling from the ACH will be at the next hospital council meeting. Diane has also invited the Grant County CEO's to join the meeting. ▪ Amy has received 2 different grants so far this year. ▪ Brian Pulse received a donation of some SIM people from the rep. These are the demo people for learning CPR, etc. ▪ Lung Cancer Screening is now being paid for by Medicare when certain criteria are met. We are working to put together a program so we can offer this service. ▪ Hospital Week is the week of May 10th. We will celebrate with our staff as National Healthcare week. ▪ Open Forum meetings with staff are May 5, 6, 7. Most commissioners have signed up to attend one forum. There is still one opening if anyone is available. ▪ Rural Health Conference is June 22nd – 24th in Chelan. Let Jill know if you would like to attend and she will get you registered and book hotel.	
BOARD ACTION ITEMS	▪ If you wish to attend the Chelan Conference let Jill know. ▪ Board Retreat is October 20th. Please block your calendar for the entire day.	
COMMISSIONER COMMENTS	▪ Mall – Rachel did a great job pulling together tonight's forum on drought. ▪ Helen – Evening meetings do not get the community pull. We need to look at whether we want to continue having evening board meetings with a community event. After discussion, it was determined we should move the June meeting back to a 9:00 AM meeting. Will consider doing a community event in Peshastin/Dryden area in June but not have it coincide with the board meting.	
ADJOURNMENT	▪ There being no further business, Mall moved to adjourn the meeting. ▪ Helen seconded the motion. ▪ Meeting adjourned at 8:00 PM.	

Mary Helen Mayhew, Chairman

Helen Rayfield, Secretary